

Employee Check-Up - Employee Outlook



Employee Review of Work Environment/Supervisor

Review type: Check-up/Annual/Probationary/Follow up

Staff Position: _____ Supervisors Name: _____

Please check the appropriate box for each question:

I have the opportunity to do what I do best.

- Strongly Agree
- Agree
- Neutral
- Disagree
- Strongly Disagree

I understand what is expected of me.

- Strongly Agree
- Agree
- Neutral
- Disagree
- Strongly Disagree

My supervisor is willing to teach me things I don't know.

- Strongly Agree
- Agree
- Neutral
- Disagree
- Strongly Disagree

The workforce flexibility you need for a better bottom line.

Employee Check-Up - Performance Review

My supervisor is accessible.

- Strongly Agree
- Agree
- Neutral
- Disagree
- Strongly Disagree

I feel supported/encouraged by my supervisor.

- Strongly Agree
- Agree
- Neutral
- Disagree
- Strongly Disagree

My supervisor communicates information in a timely manner

- Strongly Agree
- Agree
- Neutral
- Disagree
- Strongly Disagree

If you chose Disagree or Strongly Disagree on any of the questions above, please provide additional information about why you feel that way.

What could your supervisor do to help increase your effectiveness?

What could your supervisor do to most increase his or her effectiveness?

Do you have any suggestions that may improve your work environment?

Are your expectations of the job different from what was described in the interview process?

The workforce flexibility you need for a better bottom line.